

MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

DETAILS OF THE MEETING

Ref No: RKU/IQAC/22/06/02

Date: 25.06.2022

To,
Members,
IQAC Cell,
RK University.

Respected Members of IQAC Cell,

I would like to invite you for the upcoming meeting of the IQAC Cell of RK University. I hope that you will be able to attend this meeting and help us in deliberating the matters mentioned in the agenda items.

Looking forward to meeting you for fruitful discussions.

Meeting Details:

Date : July 01, 2022, Friday

Time : 02:15 pm

Venue : PIAGET, School Of Engineering, RK University Campus, Rajkot

Agenda Items:

Agenda Item 1:

Approval of the minutes of the previous meeting.

Agenda Item 2:

NAAC Peer Team Visit

Agenda Item 3:

Stakeholder Feedback Analysis



Dr. Nilesh Kalani
Director- IQAC
RK University



MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

ATTENDANCE SHEET

Ref No: RKU/IQAC/22/07/01

Date: 01.07.2022

Sr. No	Executive	Designation	Member Category	Signature
1	Prof. (Dr.) T.R. Desai	Provost, RK University	Chairperson	
2	Dr. Chetan Detroja	Associate Professor, School of Pharmacy	Member	
3	Dr. Ashish Tanna	Associate Professor, School of Science	Member	
4	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member	
5	Ratnadeepsinh Jadeja	Assistant Professor, School of Engineering	Member	
6	Dr. Chintan Rajani	Assistant Professor, School of Management	Member	
7	CA Hitesh Popat	Finance Officer, RK University	Member	
8	Dr. Amit Rajdev	Associate Professor, School of Management	Member	
9	Dr. Samir Atara	Registrar, RK University	Member	
10	Dr. Nilesh Kalani	Director, IQAC & Professor School of Engineering	Member Secretary & Coordinator	

MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

DETAILS OF THE MEETING

Ref No: RKU/IQAC/22/07/01

Date: 01.07.2022

Date : July 01, 2022, Friday

Time : 02:15 pm

Venue : PIAGET, School Of Engineering, RK University Campus, Rajkot

A Meeting of the IQAC was held in presence of the following Executives:

Sr. No	Executive	Designation	Member Category
1	Prof. (Dr.) T.R. Desai	Provost, RK University	Chairperson
2	Dr. Chetan Detroja	Associate Professor, School of Pharmacy	Member
3	Dr. Ashish Tanna	Associate Professor, School of Science	Member
4	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member
5	Ratnadeepsinh Jadeja	Assistant Professor, School of Engineering	Member
6	Dr. Chintan Rajani	Assistant Professor, School of Management	Member
7	CA Hitesh Popat	Finance Officer, RK University	Member
8	Dr. Amit Rajdev	Associate Professor, School of Management	Member
9	Dr. Samir Atara	Registrar, RK University	Member

10	Dr. Nilesh Kalani	Director, IQAC & Professor School of Engineering	Member Secretary & Coordinator
----	-------------------	-----------------------------------------------------	-----------------------------------

Agenda Item 1: **Approval of the minutes of the previous meeting.**

Dr. Nilesh Kalani gave the confirmation of the minutes of the previous meeting held on 01 April 2022. The minutes of the meeting of 01 April 2022 were read and confirmed.

Agenda Item 2: **NAAC Peer Team Visit**

Dr. Kalani updated the members about the visit of NAAC peer team in the second week of August 2022. Points for the NAAC peer team visit were discussed based on feedback. Members discussed a roadmap for further AQAR-related points.

Agenda Item 3: **Feedback Analysis:**

Discussion carried out for the feedback analysis from various stakeholders for the academic term 2022. Necessary action plan discussed for corrective measures based on the feedback.

Agenda Item 4: **Appointment of new member**

Dr. Reena Patel resign from the post of Professor, and as a Member of IQAC, her duty assigned to new member Dr. Amit Rajdev, Associate Professor from School of Management.



Dr. Nilesh Kalani
Director- IQAC
RK University



MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

ACTION TAKEN REPORT

Ref No: RKU/IQAC/22/07/01

Date: 01.07.2022

1. Approval of the minutes of the previous meeting sanctioned
2. Tentative dates for NAAC Peer Team Visit given.
3. Analysis for the collated feedback from different stakeholders are submitted for further process
4. Duties assigned to a new member of IQAC.
5. Next IQAC meeting is scheduled on 01/10/2022



Dr. Nilesh Kalani
Director- IQAC
RK University

